

SCHOOL BOARD MEETING MINUTES

MEETING NORMS:	During our meetings we: • are on time, present and stay on task • are committed to the agenda • are clear, honest, open and receptive when communicating • are respectful of the presenter/speaker • suspend judgement • acknowledge all ideas • provide positive and constructive feedback • are accountable for our actions • meet deadlines and come prepared • agree to speak as one voice • consider the range of stakeholders in decisions • are a respectful voice for the community
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DATE:	Tuesday 2 June 2026	FACILITATOR:	Aaron Berghuber		
TIME:	6.45pm	RECORD KEEPER:	Chelsea Regan		
AREA:	Library				
ATTENDEES:	Sue Garland, Melissa Lionnet, Aaron Berghuber, Nadine Scott, Belinda Pang, Alicia Chew, Jarrad Hayward, Brett Kristiansen, Sam Watson, Janelle Campbell-Cooke				
APOLOGIES:	Rebecca Burns, Tina Lowther, Vanessa Vandon-Hardy, Lauren Florio, Lynne Hall, Claire Keirnan				
TIME	ITEM	DISCUSSION		LED BY	ACTION
6.45pm	Welcome: Attendances and Apologies	Noted above.		Aaron Berghuber	
	Acknowledgement of Country	Read by Aaron Berghuber		Aaron Berghuber	
	Conflicts of Interest to be declared	Nil.		Aaron Berghuber	

	Confirmation of Previous Minutes	Sam Watson confirmed the previous minutes.	Aaron Berghuber	
	Business Arising from Previous Minutes Fathering Project	- Great turnout - More than RSVPs indicated (10-12 dads and their kids.) - Sam Watson was commended on his balloon entertainment. - Great to see so many dads and kids all interacting. \$500 donation from the P&C was approved at the last P&C meeting. Suggestions and Discussion: - P&C suggestion – advertise this group at the Father’s Day stall somehow (maybe even putting a flyer in each gift bag). - At the recent STEM Challenge a lot of dads were involved which was great to see. ACTION: Send Term 3 Planner to Brett to lock in the next date.	Brett Kristiansen	Chelsea Regan
	How schools access funding for school based initiatives outside of their budgeted goals and which department to contact.	Janelle spoke to various departments and basically if it is not a DG directed initiative, funding will be challenging. Possibly having the Minister out to SG to discuss Walker Learning and Play is the Way may be an avenue to explore and gain some traction. Janelle will continue to contact a few more options and let us know.	Janelle Campbell-Cooke	
	AP FTE increase over last 3 years	2024 – 16.34 FTE of APs at SG 2026 – 20.21 FTE of APs at SG	Sue Garland	
	Principal Report	Principal report was forwarded prior to the meeting. To note: Report showed kindy enrolments for 2026 as 60 but this is a projected number, we are currently sitting on 25. The goal is 75 students to filter into PP classes the following year but 60 is more realistic based on previous years enrolments.	Presented by Sue Garland	

		Questions / Discussion: - Why are kindy numbers so low? They are low across all schools in the area but there is no data available to accurately explain why. It could be the age of students in our boundary are moving into high school age. - Staff survey mentions cultural responsiveness throughout – what is this? How we respond to all cultures at our school. The includes Aboriginal culture. Cultural Responsiveness creates community and awareness around all cultures which leads to tolerance and understanding. - Did many parents do the survey? The Parent survey had more responses than previous surveys which provided valuable feedback. - Do we have parent surveys from previous years to compare data? We have previous surveys but the questions asked may not be directly comparable. - Aaron congratulated the school on the positive comments noted in the parent survey. It shows the school listens, responds and educates parents on areas of concern.		
	Correspondence	None	Aaron Berghuber	
7.15pm	TOP TEN Maths – Why and How?	Krystal presented our new maths program covering: - Why we changed from the previous program. - How we planned and researched the program selected. - Krystal ran a demonstration with the Board members to show the difference (and benefits) of the TOP TEN Maths program compared to the Stepping Stones program. Discussion: - How is it going so far? Huge improvement in the engagement from students. Results will be analysed over time to ensure this is our best option.	Krystal Coldham	

7.40pm	Finance Update - SCFM Update - Reserves Plan - OSH tender process	Financial Summary was presented and explained in detail. - Collection rate is currently 64%, same time last year was 64.3% so we are tracking the same. - Previously we have operated with minimal reserves but now we have bigger projects we have a detailed reserves plan. - First half of 2027 we should have the whole school air-conditioning upgrade completed except the music room. This is including the donation from the P&C of \$24,000. - OSHC tender process was presented which is as per the DoE guidelines. - Three providers tendered and Camp Aust were the strongest in all areas evaluated. This eliminated the need to have a formal presentation by all providers. They are also our current provider and have always had positive feedback on their service. - The data shown was a summary of the tender information. Nadine offered to provide the full report to any Board members on request. ACTION: Aaron requested this information to be forwarded and also any data available on how much revenue Camp Australia make from our site.	Nadine Scott	Nadine Scott
8pm	Student Dress Code – jumper selection	Jumper designs and prices were presented to the Board. A sample of the jumper material was not delivered in time to show. The two-toned option was rejected by all members as the amount of light blue may get dirty quickly. This left the orange piping and white piping options. Then the warmth of the jumper was questioned and with 6 apologies at this meeting, the following was decided: - Continue to follow up supplier for a sample. - Once sample is received, advise Board members to drop into the office to see quality and warmth. - Send out survey so all members can vote. ACTION: Undertake the steps above, with the final step of the survey vote completed by the end of this term.	Chelsea Regan	Chelsea Regan

8.10pm	Public School Review – Board Participation	Format of the booklets was shown. There are 6 sections and each section will have the same format. - As part of the PSR process, Board members will be required to participate in a scheduled session on the day of the review which is 6 August 2026. - Attendance by the Board Chair and at least one other Board member is recommended. - Aaron Berghuber (as Board Chair) and Belinda Pang (as Board member and P&C President) were asked if they could let Bec know by week 11 this term if they are available. - Sam Watson and Janelle Campbell-Cooke are available to attend. ACTION: Aaron and Belinda to advise Bec if they are available by week 11 of this term. Also any other members that are available on that date to also advise Bec in case they are required.	Sue Garland	All Members
8.15pm	Business Plan Milestone Timeline – How are we going?	Areas are underway but not fully achieved yet and these areas will continue to be addressed in 2026/27. What area are you most proud of? The NAPLAN high achievement target and the successful changeover of the maths program.	Sue Garland	
8.20pm	BHAG - update	Aaron thanked Sam for the Business Plan. Sue returned the document to Sam with the missing information included. ACTION: Aaron will send out a survey on how we are going with our current goals, are we on track and do we need to relook at our goals.	Aaron Berghuber	Aaron Berghuber
8.20pm	Reporting to Parents Day – Feedback	Questions / Discussion: Did a full day attract more bookings? Around 70% of families made a booking which is around the same percentage as our half day bookings.	Aaron Berghuber	

		- Alicia provided some feedback she received from parents - Could we consider choosing a Monday or Friday as these days are easier to get time off work instead of a mid week day. - Communication on what time the booking system will open instead of just the day it is opening would be beneficial. - If a parent cannot make a booking time for a legitimate reason can they make another day / time with the teacher? Yes teachers will try to accommodate this, even if it is a phone meeting.		
8.25pm	Other Business – Do we want to bring wk 3 meeting to wk 2 due to PSR?	All members were in favour of making the next meeting Tuesday 28 July 2026 (week 2). Why have we reinstated Facebook? To ensure parents are not missing information. It will only contain marketing / event information. No student photos will appear on our page.	Aaron Berghuber	
	Meeting closed at 8.25pm Next Meeting 28 July 2026			

Signed: _____ Date: _____

Aaron Berghuber - Board Chair