



Student Mobile Phone and Personal Electronic Devices Policy

Rationale

An increasing number of parents/carers wish to provide their children with mobile phones and personal electronic devices such as watches for safety, security and/or emergency situations. This policy details the conditions under which these devices are permitted at Southern Grove Primary School. The school reserves the right to amend this policy in the future.

*While mobile phones and personal electronic watch devices are permitted at school, **it is discouraged unless there is a very compelling reason.***

For the purposes of this policy, electronic devices includes :

- Fitness trackers;
- Smart Watches;
- MP3 Players or iPods;
- Electronic Gaming Devices;
- Radios, CD, or DVD Players;
- Headphones/ear buds

“Off and away all day” includes before school and at break times. All communication between parents and students, during school hours, should occur via the school’s administration.

Principles

1. Students will only be permitted to bring a mobile phone or electronic device onto school premises for safety, security or emergency purposes (i.e., contact parents after school to arrange pick-up times).
2. In order for a student to bring a mobile phone or electronic device to school, parents/carers need to complete the attached contract and return it to the child’s teacher.
3. Mobile phones and electronic devices must be turned off during school hours and are to be handed in to the teacher at Threshold. Each phone or electronic device will be placed in a zip lock bag with the student’s name clearly labelled and will be sent to the office where they will be locked in the safe. Mobile phones and electronic devices are not to be kept in school bags or trays. At 2:40pm all devices will be returned to classes and given back to the students to use after school.
4. Devices may only be turned on **out of school hours.**
5. While at school, students are the responsibility of school staff and DoE. Any instances that require emergency contact with parents **MUST** be through the appropriate staff member or a member of administration who will make the appropriate call to parents/carers.
6. Phones and electronic devices are not to be used by other students.
7. The school and DoE does not accept responsibility for any theft, loss or damage of mobile phones or other electronic devices.
8. The device must not be used for inappropriate purposes (i.e. students are not to take photos or videos or access social media platforms on mobile phones/ electronic devices on school premises.)

Inappropriate conduct

It should be noted that it is a criminal offence to use a mobile phone or any other electronic device to menace, harass or offend another person. Hence, students with these devices must not engage in personal attacks, harass another person, or post private information about another person using SMS messages, taking/sending





photos, videos or objectionable images, and phone calls. Students using electronic devices to bully other students will face disciplinary actions as sanctioned by the Executive Team.

Sanctions

Students infringing on the principles noted above will have their electronic devices confiscated and secured. It will be taken to the front office and be kept secure and the parent(s) of the student informed. Parent(s) of the student may collect the device at their convenience.

Any incidents of inappropriate behaviours through the use of mobile phones or other electronic devices will result in disciplinary action as applied by the Executive team. For multiple offences of non-compliance with this policy, student phones and electronic devices will require collection by a parent/carer and loss of good standing.

Application for Student Use of a Mobile Phone or Electronic Device

I wish to apply for permission for my child to bring a mobile phone/electronic device to school.

The carrying of a mobile phone/electronic device is for safety, security or emergency purposes.

We agree to the principles set down and understand that violation of the policy and principles may result in a loss of privilege to bring a mobile phone/electronic device to school.

Student's name:	Year:	Room:
Parent/carer name:		
Device (please circle):	Mobile phone	Electronic device
Brand of device:		
Student's mobile phone number:		

Parent signature:	Student signature:
Date:	
Approved by Principal:	

