

Southern Grove Primary School

Parents and Citizens Association Meeting Minutes

Date	20/05/2026	Meeting opened	6:45pm
1. Attendance & Apologies			
Attendance	Belinda Pang, Caroline Jenkin, Sue Garland, Cassandra Andrews, Leanne Gomes, Bec Burns, Catherine Paxton, Emma Smith, Paige Brown, Alicia Chew, Rodney Cook, Melissa Lionnet		
Apologies	Krystal Cleaver, Melissa Veldkamp, Naomi Nainan, Ashleigh Redwood, Demi-Lee Mohr, Fay Hutchinson, Heidi Gardin		

2. Confirmation of Minutes of the Previous Meeting			
Motion moved to accept the minutes as written by: 1 st – Rodney 2 nd – Emma Carried/Lost			
3. Business Arising from Previous Minutes			
Nil.			
4. Correspondence In/Out:			
In			
- Bank statements - Terry Healy annual donation (\$250)			
Out			
Nil			
5. Reports			
Presidents Report			
Thank you to Demi and the team of volunteers that help run a successful Mothers Day stall, thank you to Demi, Fay and Ash on coordinating the Easter Raffle and to Alicia and team for running the second hand uniform stalls with our last stall being a sell out.			
Treasurers Report			
An update on our incomings and outgoings since last meeting are outlined below.			
Current Balance: \$33,094.72			
Outgoings:			
- The Fathering Project: \$-1100.00 - Mothers Day stall: -\$287.54 - Shade sails: -\$1500.00 - Wize screening: \$-5360.00 - Easter raffle: -\$46.00			
Incomings:			
- Easter raffle: \$1600.00 - Mothers Day stall: \$6926.35 - Grill'd: \$100.00 - Icy poles \$54.00 - Second hand uniform stall: \$434.35			
Principals Report			
546 students currently, approx. 6 students coming shortly from overseas, successful Anzac Day ceremony with great guest speakers and a good parent turn out, SSSR Naplan results have come through which look positive so far, Y6 teacher Lynne Hall currently on leave for the remainder of the term with Mrs Carol in as her replacement, the school has welcomed 3 new special needs EA's as well at the new science teacher Mrs Jammerson, school review coming up in week 3 term 3, kindy enrolments already opened for 2027 and currently sitting at 25 enrolments, Y6 camp went well in term 1, the front kiss and drive is fully finished and have now submitted the paperwork to get a formal traffic warden in place, off site school canteen lunch orders tracking well with approx. 50-60 orders per day, Chit Chat morning tea scheduled in for next week, Uniform Concepts have			

commenced the design of a new school jumper and are awaiting further samples, the second Fathering Project event was a success with a good turn out, overall thank you to the P&C volunteers who have helped in the fundraising events to date.

6. Fundraising

Past Events / Activities

- Nil

Future Events / Activities

- Pyjama day
 - 30th June: kindy only
 - 3rd July: PP-Y6
 - Alicia & Krystal to count the money
- Second hand books & dress up stall
 - Run event on Monday 24th and Tuesday 25th August
 - Belinda and TBC team to assist
- Fathers Day stall
 - Same timetable as Mothers Day stall

7. Spending Requests

- Funding for library and music room air conditioning; \$36,970
 - P&C advised will pay for library air conditioning and revisit music room later in the year
 - Approved spending request: \$24,390 + GST
- Fathering Project
 - \$500 approved

1st – Alicia

2nd – Paige

Carried/Lost

8. General Business

- WACSSO conference coming up
- P&C executive committee to organise Google Drive access for others
- Approved petty cash spending for Book Club supplies
- Grill'd fundraising to be discussed at next meeting

9. Next Meeting

Wednesday 19th August 2026

Meeting closed	7:51pm
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Approval (name and signature)

President	
Vice President	
Treasurer	
Secretary	